

SHORT COURSE REGISTRATION FORM

Rupp (Diagnostic measurement) {2 days}

August 15-16, 2013 \$450

NOTE: Fees include costs of all course materials and continental breakfasts

Name: _____

Title: _____

Agency/Organization: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

E-mail: _____

Form of payment:

1) Check or Company Purchase Order Number: _____

2) Credit Card Type: Visa Master Card American Express Discover

Number: _____ Expiration Date: _____

Cardholder (print name on credit card): _____

Registration Policies:

- A check or company purchase order made payable to the **University of Maryland** [tax ID number: 52-6002-033] or credit authorization must accompany your registration.
- Your registration fee covers the cost of all course materials and continental breakfasts. Participants are responsible for their own lodging, lunches, evening meals and parking.
- In the event of insufficient enrollment, the University of Maryland reserves the right to cancel courses and to refund registration fees.
- A **full time** student (verified by signature below) can register for \$295 for the two-day course.

1. Department Head Signature: _____

2. Print Name of Department Head: _____

3. Institution & Department: _____

Cancellation Policy:

- The University of Maryland reserves the right to cancel a workshop given insufficient registration, with a full refund of the workshop fee.
- Should you find it necessary to cancel your registration, your course fee, less \$50.00, will be refunded if notice of cancellation is received at least ten days prior to the start of the session.
- Snow Policy:** Official university closures and delays due to inclement weather are announced on the campus website and snow phone line (301-405-SNOW) as well as local radio and TV stations. In case of cancellation, full refunds will be made to registrants and the cancelled course will be rescheduled.

Contact:

- E-mail, fax, or mail your registration to:

Mr. Antonio Araneta, aaaraneta@umd.edu
3304 Benjamin Building
University of Maryland
College Park, MD 20742
Phone: 301.405.1659
Fax: 301.405.2891